

SafeSeaNet Workshop 21

Introduction

Agenda item 21.1.1

21.1.2

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Vessel Traffic and Reporting Services

Lisbon | 8 May 2014

Agenda

Thursday, 8 May 2014

Time	Agenda Item	For
08:30 – 09:00	Registration and coffee	
09:00 – 09:30	I. Introduction Opening / Introduction (EMSA) SSN 21.1.1 Detailed Agenda SSN 21.1.2 SSN 20 minutes and follow up actions SSN 21.1.3 Actions stemming from SSN HLSG decisions	Approval Approval Information
09:30 – 09:45	II. Input from the Commission IV. SafeSeaNet technical aspects	
09:45 – 10:15	SSN 21.4.5 SSN Roadmap	Information
10:15 – 10:30	Coffee break	
10:30 – 11:00	SSN 21.4.2 Hazmat WG – Progress report	Approval & Information
11:00 – 11:30	SSN 21.4.3 Requirements for a Shore-based Traffic Monitoring and Information Database (STMID) service	Approval
11:30 – 12:00	SSN 21.4.6 XML enhancements	Approval
12:00 – 12:30	SSN 21.4.7 SSN V2-V3 transitional phase	Approval
12:30 – 13:45	Lunch break	

Thursday, 8 May 2014

Time	Agenda Item	For
12:30 – 13:45	Lunch break	
13:45 – 14:15	SSN 21.4.4 Ship Database	Information
14:15 – 14:45	SSN 21.4.8 Linking SSN and CECIS	Information
	V. Status at National Level	
14:45 – 15:15	SSN 21.5.2 SSN Data Quality Report	Approval
15:15 – 15:30	SSN 21.5.3 Audit on Maritime Support Services in EMSA	Information
15:30 – 15:45	Coffee break	
	III. SafeSeaNet Operational and legal Aspects	
15:45 – 16:30	SSN 21.3.2 Interface Functionalities Control Document (IFCD)v1.1	Approval
16:30 – 17:00	SSN 21.3.3 LOCODEs Guidelines	Approval
17:00 – 17:30	SSN 21.3.4 MRS Guidelines	Approval
17:30 – 17:45	VI. Any Other Business	
17:45 – 18:00	Discussion and summary of the follow up actions - End of meeting	

Documents not presented during the meeting:

SSN 21.3.1 List of SSN technical and operational documentation

Document included in presentation 21.1.1

SSN 21.4.9 SSN User Naming Convention and User Management – update/status

Documents removed from the list of documents:

SSN 21.4.1 Hazmat availability after the cancellation of a call

SSN 21.5.1 SSN Status National level

Approval SSN 20 minutes

- ☐ **Draft version sent to SSN Group on 28 November 2013**
- ☐ **One comment received from Lithuania and included on the minutes**

Member States are invited to approve:

➤ SSN 20 final minutes

- ☐ **Final text will be published on EMSA website after approval**

SSN 20 follow-up

Action point	Topic and Action	Due date	Status
1	Minutes of previous meetings (Workshop 19) and follow-up actions: Investigate the most appropriate way of managing LOCODEs for off-shore installations.	SSN 21	21.3.3
2	Actions stemming from SSN HLSG decisions: STMID template to be provided as soon as possible to MSs. The template should be provided empty to Greece and Sweden	Jan.2014	Closed
3	SSN Change Management Evaluation Report: Publish the list of RFCs on EMSA's website (access protected). <i>EMSA comment:</i> The list of RFCs is available in the SSN Change Management Evaluation report presented on a yearly basis to the SSN Group (SSN 20.3.2)	Nov.2013	Closed
4	MRS WG – Progress report: Remove the attribute "Report type" from the BRs.	Nov.2013	Closed
5	SSN Interface – Progress report: Comments to the new draft XML will be accepted until 14 November. The updated document will be sent to the SSN group for validation and presented for approval to the HLSG10.	Nov.2013 HLSG 10	Closed Validated by HLSG10

SSN 20 follow-up

Action point	Topic and Action	Due date	Status
6	<p>SSN performance and data archiving: The SSN group validated the proposal, based on the following principles:</p> <ul style="list-style-type: none"> a. The rejection rule based on "ETA more than 365 days" should not be implemented. b. The archiving procedure should be implemented as follows: <ul style="list-style-type: none"> • Ship call records to be archived 60 days after the "ATD". • Ship call records with no "ATA" to be archived 30 days after the "ETA" (this timing is a modifiable parameter). • Archiving to be executed by SSN every day at 3:00 a.m. c. The efficiency of the procedure should be assessed, and amended if necessary (e.g. with respect to the number of days in point b above). <p>EMSA comment: The archiving of ship call data will be implemented in two steps, a first step in SSN version 2.08 and second in SSN version 3.</p>	SSN 21	21.4.5
7	<p>SSN performance and data archiving: Provide to Ireland the port limits (polygons).</p>	-	On-going
8	<p>SSN performance and data archiving: Investigate the feasibility of including a status message that shows that data has been archived.</p> <p>EMSA comment: A Request For Change (RFSs) has been open and is under assessment by the SSN Change Advisory Board (CAB).</p>	-	On-going

SSN 20 follow-up

Action point	Topic and Action	Due date	Status
9	SSN User Naming Convention – update status: Investigate the possibility of including the fax field as optional in IdM. <i>EMSA comment:</i> The fax field will become optional in SSN v3.00.	SSN v3.00	Closed
10	SSN Data Quality Report: Continuous actions aiming to improve the quality of data provided by MS.	SSN 21	21.5.2
11	Evolution of SSN under IMP: Provide access to the IMP prototype for Finland, Slovenia and any other interested MS.	Nov.2013	Closed

SSN User Naming Convention & User Management – Update/Status

- **1st Step** - Email sent to NCAs focusing on SSN users that:
 - have invalid characters or diacritics in their UserID (preventing the update/reset of the SSN password); and
 - have missing information in the contact information (first and last name, email, phone and fax).

Almost all NCAs validated or proposed a new UserID and filled-in the missing contact information.

New UserID's were created and missing information added.

- **2nd Step** – Integration with IdM (along with SSN v2.08).
- **3rd Step** – Further consolidation of UserIDs (i.e. prefixing of UserID with MS country code and analysis of users with less than 7 characters).

SSN User Naming Convention & User Management – Update/Status

Member State	Users updated
Belgium	7
Bulgaria	3
Cyprus	1
Denmark	10
Finland	6
France	4
Germany	1
Greece	116
Iceland	5
Ireland	1
Italy	2

Member State	Users updated
Latvia	1
Lithuania	4
Malta	1
Norway	4
Poland	7
Portugal	3
Romania	5
Spain	2
Sweden	10
United Kingdom	34
Total	196